

WAAW FOUNDATION INTERNSHIP - JOB DESCRIPTION

POSITION SUMMARY

Under the general supervision of the Executive director, Corporate Services partners with the Board and staff to provide support to host company members.

RESPONSIBILITIES

- Collaborates with the Executive Director and the Director of Programs in providing information, guidance, and assistance to staff and volunteers and in responding to inquiries from current and potential members on professional practice issues and Society business.
- Participates in meetings to learn how host company functions internally and externally and to understand key issues currently affecting the company's practice.
- Completes projects of benefit to hosting company members, Board or staff.
- Performs other related duties, as assigned.

REQUIREMENTS AND QUALIFICATIONS

- Must be Interested in health research, biochemical, Microbiology or pharmaceutical studies
- Must be studying a health research, pharmaceutical or medical course
- WAAW college scholar or fellows must have done at least 2 years in college
- They must have been active in their Chapters for at least 2 years
- Most currently be a 1st, 2nd or 3rd-year student studying at any WAAW chapter in Africa
- They must possess a high CGPA of at least 3.5 out of 5.0
- They must be between the ages of 18 to 27 years.
- They must have a valid passport of their country.
- They must commit to returning to their home countries to give back to their communities with the skills gained.
- Professional experience in education, education policy, community/campaign organizing, and/or advocacy
- Available to travel
- Good English; written and verbal communications skills
- Ability to work independently and manage multiple responsibilities simultaneously
- Outstanding interpersonal and teamwork skills. Ability to critically assess challenges and identify effective solutions.
- Flexible, optimistic approach; committed to overcoming challenges.
- Flexibility and comfort with ambiguity. Self-starter with an entrepreneurial spirit.
- Strong working knowledge of MS Outlook, Word, Excel, PowerPoint, and the Internet.

- High energy, passion, and commitment to WAAW's mission and vision.

ENGAGEMENT WITH HOST COMPANIES

[WAAW Foundation](#) in partnership with [AIESEC](#) offers international internship opportunities to WAAW College female fellows for 8-12 weeks. The interns gain real-life practical training and orientation, staff mentorship, and unforgettable life-changing experiences.

COSTS COVERED

Host companies will sponsor the following costs:

- Accommodation and Hosting
- Airfare
- Support materials
- Living Stipend.

NOTE: Interns must cover the cost of their passport and Visa applications.

INTERNSHIP START DATE

- May/June 2019

INTERNSHIP DURATION

- 8-12 weeks

APPLICATION PROCESS

The application process requires:

- Interested candidates to complete the [online application form](#).
- Applicants are assessed based on their records of active engagement in their STEM chapters and high academic performance.
- Internships in host companies are offered in line with the intern's course of study.
- Applicants are interviewed for the next stage by both WAAW Foundation and the host company.
- Then successful applicants receive an invitation letter and begin the visa application process.